

**CURRENT VACANCIES as of**  
***September 2016***  
**For COMMISSIONER-APPOINTED**  
**BOARDS, COMMITTEES & COMMISSIONS**

The Charles County Commissioners are seeking County residents to fill vacancies on the following Boards, Committees & Commissions:

- **Adult Public Guardianship Review Board**
- **Agricultural Land Preservation Advisory Board**
- **Alarm Review Board**
- **Animal Matters Hearing Board**
- **Board of Social Services**
- **Business Development Loan Fund for Women, Minorities, and Veterans (formerly Disadvantaged Business Loan Review Committee)**
- **Economic Development Advisory Board Newly Formed**
- **Heritage Commission**
- **Local Government Justice Reinvestment Commission Newly Formed**
- **Planning Commission**

Applications are available on the Charles County Government website at <http://www.charlescounty.org/apps/citizenadvisory/public/enterApplication.jsp> or by contacting Carol DeSoto, Commissioner Specialist at 301-645-0691 or e-mail [desotoc@charlescountymd.gov](mailto:desotoc@charlescountymd.gov). *A separate application must be submitted for each membership to which you wish to apply.*

**POSITIONS REMAIN OPEN UNTIL FILLED**

There are 3 vacancies on the 11-member **Adult Public Guardianship Review Board**. The Commissioners are seeking to appoint a Doctor, a Registered Pharmacist, and a Psychiatrist. The Board provides impartial oversight of the care and services provided for the individuals under public guardianship; reviews the current status of health and welfare of these persons; and makes recommendations as to whether guardianship should be continued as established, modified, or terminated. The Board meets twice a year and as needed for emergency situations. Members serve 4 year terms.

There is 1 vacancy on the **Agricultural Land Preservation Advisory Board**. The Board advises the county governing body with respect to the establishment of agricultural districts and the approval of purchases of easements by the foundation with the county. The Board assists the county governing body in reviewing the status of agricultural districts and land under easement. The Board also advises the foundation concerning county priorities for agricultural preservation. The Board meets as needed. Members serve 4 year terms.

There are 2 vacancies on the **Alarm Review Board** for an Alarm User from the Public at Large and a Local Alarm Business Representative. The Board was established by Ordinance No. 98-48 to encourage alarm users and alarm businesses to maintain operational reliability and to properly use alarm systems to reduce/or eliminate false alarm dispatch requests. The Alarm Review Board will conduct periodic reviews of false alarm records and formal hearings to consider evidence presented by interested parties regarding appeals from fines and/or other charges relating to installation or operation of an alarm system. The Board meets as needed.

There is 1 vacancy on the 9 member **Animal Matters Hearing Board** for a citizen member. The task of the Animal Matters Hearing Board is to hear and decide upon receipt of a written complaint or request from a person receiving a violation notice, to conduct a public hearing after due notice to determine whether violations of these regulations have occurred and whether a person subject to an order of the Board has complied with that order. The Board meets on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month at 6:30pm. Members serve 4-year terms.

There are several vacancies on the **Board of Social Services** for Citizen Members. The Board of Social Services is tasked with dealing with policies, programs, and problems of the local Department of Social Services and Public Assistance administration. This board meets the 3<sup>rd</sup> Monday of the month at 7:00 pm.

There is 1 vacancy on the **Business Development Loan Fund for Women, Minorities, and Veterans (formerly Disadvantaged Business Loan Review Committee)** for a small business owner. This Committee serves as an advisory review body for the purpose of reviewing and approving loans to eligible businesses under the procedures of the Disadvantaged Loan Fund. The Committee meets only when applications are received on an as needed basis.

There are 10 vacancies on the **newly formed Economic Development Advisory Board** for individuals with private sector experience and/or expertise in one of the following areas: Charles County Public Schools, College of Southern Maryland, Naval Installation at Indian Head,, Owner or corporate level manager of a Charles County business in a Target Industry Sector, Owner or corporate level manager of any Charles County business. Target industries include federal contracting and high value professional services; health services; entrepreneurial and retail development; and R&D, engineering and computing. This advisory board will provide input and feedback on Economic Development Department programs, policies and initiatives, as well as feedback or recommendations to the Board of Commissioners as they relate to policy issues affecting economic development. Members will serve three year terms, however initial terms may be shorter in order to stagger membership

There are vacancies on the **Heritage Commission** for Citizen Members. The task of the Heritage Commission is to manage, procure, preserve and disseminate materials relating to the local history of Charles County. Members serve 4-year terms.

There is 1 vacancy on the Governor's **newly formed Local Government Justice Reinvestment Commission**. This Commission is charged with advising the Justice Reinvestment Oversight Board on matters relating to implementing the Act, making recommendations regarding certain grants to local governments, and creating performance measures to assess the effectiveness of the grants made to local governments. One member from each county will be appointed by the governing body of the county. Experience in emergency services, public safety, Law enforcement and correction helpful. This Commission will take effect on October 1, 2016. This Commission will meet several times a year.

There will be a vacancy on the 7-member **Planning Commission as of 12/31/2016**. The Commissioners are seeking members for a 4-year term. The members are "citizen planners" as they are chosen from all walks of life. As such, formal planning experience or training is not required. The Planning Commission is involved in the drafting and implementation of the Comprehensive Plan, makes recommendations on re-zoning requests and is the approval authority for subdivision of property in the County. The Board members

receive a stipend. Meetings are held twice monthly on Monday evenings at 6:00 pm. **All applicants must complete the State of Maryland online training course for Planning Commission/Board of Appeals members. You will find this online course at:**  
<http://planning.maryland.gov/YourPart/EducationWelcome.shtml> **In order for your application to be considered you must complete this online course and send a copy of your certificate of completion, along with a completed application.**